

SPECTACULAR NORTHWEST TERRITORIES

CONFERENCE PLANNER



EMAIL: CONFERENCES@SPECTACULARNWT.COM

CONFERENCES.SPECTACULARNWT.COM



Out there are amazing journeys and life-changing experiences.

Air Canada brings the world to the Northwest Territories with award-winning service from over 200 destinations worldwide, and daily flights from Vancouver, Calgary and Edmonton to Yellowknife.

Book at aircanada.com or contact your travel agent.



A STAR ALLIANCE MEMBER 



Voted Best Airline
in North America



EVENT PLANNING

SERVICES

There are many experienced professionals in the Northwest Territories who can help make your event a resounding success. Contact these service providers directly or contact the Northwest Territories Conference Bureau to be connected with a service provider who best suits your needs.

EVENT PLANNING

M BIRCH SPARK CREATIVE

Contact: bhanna Tiemessen
Telephone: 867-445-5888
Email: johanna@birchspark.com

With over ten years planning unique gatherings in the North, we can help ensure your gathering is successful and your guests are treated to true northern hospitality.

BOTTOM LINE PRO COMPANY

Contact: Lona Collins, Lisa Tesar
Telephone: 867-445-5306 or 5304
Email: lona_bottomline@theedge.ca

CREATIVE COMMUNICATIONS

Contact: Lynda Comerford
Telephone: 867-873-4746
Email: lyndaco@theedge.ca
Writing, editing, publications, conference/event planning.

DEMPSEY CONSULTING

Contact: Colin Dempsey
Telephone: 867-445-2017
Email: colin@theheartofconsulting.ca
Event and meeting planner and entertainment organizer.

FUNDAMENTALS UNLIMITED

Contact: Julie Coad
Telephone: 867-444-8330
Email: info@fundamentalsunlimited.ca
Event organization and party rental equipment.

KELLETT COMMUNICATIONS

Telephone: 867-669-9344
Email: wkellet@kellett.nt.ca
Website: Kellett.nt.ca
From event planning, creative design, online registration to on-site execution, our events team knows what it takes to pull together a fun, yet professional, gathering.

NFS FINANCIAL AND CONFERENCE PLANNING SERVICES

Contact: Barbara Kardash
Telephone: 867-920-4587 x 450
Email: barb@nfsfinancial.ca
Planning services and boardroom rentals

M OUTCROP COMMUNICATIONS

Telephone: 867-766-6700
Email: info@outcrop.com
Website: Outcrop.com
Event co-ordination and custom print and digital marketing solutions. We specialize in showcasing the North.

PRESTIGE PLANNING

Contact: Darlene Mandeville
Telephone: 867-873-6121
Facsimile: 867-920-4742
Email: prestige@theedge.ca

NORTH MARKETING

Telephone: 867-669-6211
Email: info@northagency.com
Our knowledgeable support staff can handle every detail from planning to on-the-ground coordination.

M THE TOWN OF INUVIK

Contact: Jackie Challis
Email: JChallis@town.inuvik.nt.ca
Phone: 867-777-8632

SHIPPING SERVICES

BUFFALO AIR EXPRESS

Telephone: 867-873-2084

CANADIAN NORTH CARGO

Telephone: 866-663-2223

FIRST AIR CARGO

Telephone: 800-568-7497

Purolator, Canada Post and Fedex provide services in the NWT

CONFERENCE SUPPLIES

YELLOWKNIFE EVENT RENTALS

Telephone: 867-446-4889
or 867-445-1192

Equipment for any event, from tents and dance floors to drapery to linens and tableware. Set up and take down services.

TRADE SHOW DIRECT – HAY RIVER

Contact: Jeff Griffiths
Telephone: 867-874-3123
Email: jeff@tradeshowdirect.ca

AUDIO VISUAL

FIRST NORTH PRODUCTIONS

Contact: John Gon
Telephone: 867-873-6992 or 867-444-0249
Email: johngon@ssimicro.com
Audio and video production and equipment rentals.

PIDO PRODUCTION LTD.

Telephone: 867-873-5458
Email: pido@explornet.com
Sound systems and recording for all sizes of events, from concerts to conferences.

POLAR PRO AUDIO

Contact: Howie Mcleod
Telephone: 867-777-2806
Email: daymac@northwestel.net

To see our full listing of tours and activities, visit spectacularnwt.com or call our toll free number: 1-866-661-0788



THE CONFERENCE THAT CHANGES EVERYTHING

Ignite creativity in a landscape alive with inspiration. There's an energy in the Northwest Territories that sparks creativity and a sense of adventure. Take your next conference away from the everyday and into the Northwest Territories, and come back refreshed and full of new ideas.

In spring and summer, it's "daytime" almost around the clock. The long light-filled hours offer an energy boost that's hard to resist. In autumn and winter, a time of long nights, the Northern Lights dance overhead in a surreal and breathtaking light show.

This is a place to truly unwind from the hustle of city life. Your delegates can escape to concentrate on an unforgettable meeting or conference. They can play a round of golf on a unique sand course, or boat and picnic at midnight. They can fish for world records, or just laze away an afternoon. In winter, snuggled into down parkas, they'll be mesmerized by the light show in the night sky.

The Northwest Territories boasts the venues and services you need to run your next world-class event. From wilderness lodges to city hotels, meeting rooms to conference centres, our professional hotels, meeting centres and planners will ensure a first rate show. And anywhere you go in this vast territory, you will be charmed by a truly northern welcome.

SPECTACULAR NORTHWEST TERRITORIES

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VISIT US ONLINE AT:
CONFERENCES.SPECTACULARNWT.COM

WE'RE HERE TO HELP.



Deciding to hold your next conference or event in the Northwest Territories is your first step in the right direction. You will be choosing a unique and spectacular location and you will be putting yourself in the competent hands of experienced professionals.

The NWT Conference Bureau can help you plan your event by suggesting venues and locales as well as pre- and post-conference activities. Several independent conference planners based in the Northwest Territories are available to present creative solutions for your event, and to take care of logistics from flight arrangements, meals, and hotels and entertainment.

Tour operators offer a wide range of sightseeing and adventure packages that can add an extra dimension to your conference or event. Have an extra day? Plan a day trip to explore by boat, air, or walking and skiing trails. Some conference goers might take the opportunity to visit a wilderness lodge, or choose a fishing trip to remember. For spouse and guest activities, and pre- and post-conference events, NWT tour operators offer an attractive array of sightseeing and adventure packages. Have a few days? Enjoy lakeside lodges that cater to your every need.

For more information on planning your next conference in the Northwest Territories visit

www.conferences.spectacularnwt.com or email conferences@spectacularnwt.com

GETTING HERE

You can reach the Northwest Territories from any major city in North America by connecting through the gateway cities of Edmonton, Calgary, Vancouver or Ottawa. Then make easy connections with frequently scheduled jet service to Yellowknife and beyond.

Canadian North and First Air provide daily jet service between Edmonton and Yellowknife, and Air Canada and WestJet provide daily jet service to Yellowknife from both Edmonton and Calgary. During the winter months Air Canada also provides direct jet service between Vancouver and Yellowknife. Air North has scheduled flight service between Ottawa, Yellowknife and Whitehorse several times a week. Air North also provides jet service between Whitehorse and the town of Inuvik. Northwestern Air Lease provides direct service between Edmonton and the community of Fort Smith.



GETTING HERE

- Air Canada | www.aircanada.com
- Canadian North | www.canadiannorth.com
- First Air | www.firstair.ca
- WestJet | www.westjet.com
- Air North | www.flyairnorth.com
- Northwestern Air Lease | www.nwal.ca

ROAD DISTANCES

From Yellowknife to:	Miles	KM
Vancouver, BC	1613	2595
Edmonton, AB	937	1508
Calgary, AB	1110	1789
Winnipeg, MB	1773	2853
Toronto, ON	2824	4544
Ottawa, ON	3037	4887
Chicago, IL	3078	4953
Dallas, TX	3150	5069
Salt Lake City, UT	2036	3278
Denver, CO	2391	3848
Los Angeles	2678	4310

AIR DISTANCES

From Yellowknife to:	Miles	KM
Vancouver, BC	972	1564
Edmonton, AB	616	991
Calgary, AB	786	1265
Winnipeg, MB	1085	1746
Toronto, ON	1906	3068
Ottawa, ON	1930	3106
Chicago, IL	1792	2883
Dallas, TX	2191	3526
Salt Lake City, UT	1505	2422
Denver, CO	1616	2600
Los Angeles	1942	3125

METRIC CONVERSIONS

Metric	Multiplied by US Units
Kilometres	0.62140 Miles
Litres	0.26420 Gallons
Kilograms	2.20460 Pounds

WHY CHOOSE THE NWT?

10 REASONS TO HAVE YOUR NEXT CONFERENCE IN THE SPECTACULAR NORTHWEST TERRITORIES.

The **Northwest Territories** is a place that feeds your mind, body and soul. When your delegates aren't getting down to brass tacks, they'll be feeding their adventurous spirit. And there are countless ways to explore. This conference won't just get results. It'll shorten your Bucket List.

1. THE NORTHERN LIGHTS

Pull up a chair and tip back your head. The Aurora Borealis is on display in the Northwest Territories on clear nights from late August through April. An ideal location on the globe, frequently cloudless skies and extremely low light pollution put your chances of seeing the Aurora at a maximum. It's said that in the silence of the wilderness you can actually hear them swirl. Experienced guides can show you the lights in style. Or look up, on your way home from dinner – you might catch a dazzling display of colour when the night sky is dark. The Aurora Borealis is the world's greatest light show. Where better to watch than from the Aurora Capital of the World?

MAKIKAWALI | NWT





J. F. BERGERON / NWT TOURISM

2. MIDNIGHT SUN

Imagine catching a trophy fish or scoring a hole in one at midnight, when the sky still looks like mid-afternoon. When the sun never sleeps, why should you?



JOCELYN DEMETRE

3. CATCH OF THE DAY

We've got some of the world's largest and feistiest species of freshwater fish – and we've got them in abundance. The only thing better than the catch is the shore lunch of fresh fish that follows.



TODDLAWSON

4. WATERWAYS

From flat water paddling to running Class 5 rapids, there's a lake or river for every paddler. Travel with an experienced outfitter for a carefree and safe experience on our remote northern rivers and lakes.



JASON SIMPSON

5. WINTER FUN

Try something new or something familiar in an unforgettable setting. Dogsledding, skiing, snowmobiling, snowshoeing – all like you've never seen before.



PIERRE EMMANUEL CHAILLON

6. AMAZING WILDLIFE

Take a guided tour – or a simple hike – to see the wildlife that thrives North of 60. You just might see caribou, reindeer, wolves, Arctic fox or muskox, to name a few.



DAVE BROSHKA / NWT

7. THE FACILITIES

Our unique architecture is inspired by Northwest Territories' culture and landscape. Spaces can accommodate both intimate and immense gatherings and are equipped for a world-class event.



PAT KANE

8. VIBRANT CULTURE

Eleven official languages are spoken in the NWT's 33 communities. Centuries-old traditions are maintained every day. Marvel at the skill of Dene and Inuvialuit drummers or try jigging to a fiddler in coastal communities to the North.



PAT KANE

9. MEET THE ARTIST

Talk to an artist or buy direct at the Great Northern Arts Festival in Inuvik or the Open Sky Festival in Fort Simpson, where northern carvers and visual artists gather to share their knowledge.



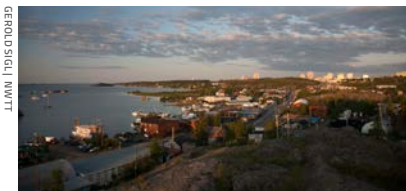
MV BACKYARD TOURS

10. BARRENLANDS

Take in the rich colours and untamed landscape of the barrenlands. Comfortable camps welcome visitors with guided hiking, wildlife viewing and photography.

NORTH SLAVE | WESTERN ARCTIC | SOUTH SLAVE | SAHTU | DEHCHO

DESTINATIONS IN THE NWT



GEROLD SIGLI | NWT

NORTH SLAVE

Yellowknife is capital of the Northwest Territories. In addition to the City's own attractions, the surrounding region is fishing, boating and canoeing country. Set on the north shore of Great Slave Lake, the city provides access to dozens of lodges on uncounted lakes and rivers. In autumn and winter, visitors enjoy well-organized Aurora viewing adventures by dog team or at specially equipped lodges.



HANS PFAFF | NWT

WESTERN ARCTIC

Inuvik is the centre of the Land of the Midnight Sun, north of the Arctic Circle. For about six weeks each summer the sun never sets. There's year-round road access via the Dempster Highway, new all-season road to Tuktoyaktuk and the Arctic Ocean. Don't miss summer tours on the Mackenzie Delta to fish or spot rare birds raising their chicks. Visit an Arctic Park for a true Arctic adventure.



COLIN FIELD | NWT

SOUTH SLAVE

Hay River and Fort Smith are located south of Great Slave Lake. Hay River is an inland Arctic port, with sea-going tugs and barges, and a wide sandy beach. Fort Smith is headquarters for Wood Buffalo National Park, home to wood bison and the endangered Whooping Crane. White water enthusiasts play in the Slave River rapids in summer, while the park offers awesome star watching in autumn and winter.



CANOE NORTH ADVENTURES

SAHTU

Norman Wells is a centre for tourism through the summer months, and home of the Canol trail. Go for a sightseeing trip to view the Mackenzie Mountains, source of some of the NWT's great canoeing rivers. Attractive and historic communities nearby offer unique cultural experiences. Visit Deline on Great Bear Lake, one of the largest lakes in the world, and spend time in this culturally rich community.



JASON VAN BRUGEN | NWT

DEHCHO

Fort Simpson is headquarters for two national park reserves, and a mecca for canoeists, hikers and climbers. Don't miss a flight into Nahanni National Park Reserve to see nine-storey-high Virginia Falls, or visit a lodge nestled in the mountains. Great rivers, including Deh Cho (the Mackenzie) and the Liard drain about a fifth of Canada, and guides can show your group some excellent fishing.

CULTURAL EXPERIENCES



PAT HANE / NWTT



LISA MEDIAN

Wherever you go in the Northwest Territories you'll encounter unique cultural experiences. In our 33 communities, 11 official languages are spoken. **Inuvik**, which means place of man, celebrates the fusion of Inuvialuit and Gwich'in cultures - two peoples that have roamed the Arctic for millennia. Several festivals dot the Inuvik calendar, offering art and music and the opportunity to meet and engage with Arctic cultures.

In the 1940s, **Norman Wells**, in the Sahtu Dene region, became the centre for a massive effort to locate a route across the mountains to Whitehorse, Yukon. Now the regional centre for the Sahtu claim, Norman Wells is the gateway to this route, the Canol, a rugged trail for hikers. Sahtu communities like Déline and Fort Good Hope maintain strong ties to cultural traditions, which they are proud to share with visitors.

At **Fort Simpson**, headquarters for the Dehcho claim, the Slavey people retain strong links to Naha Dehe - the Nahanni. A mysterious tribe once inhabited the mountains, but they disappeared many years ago. Visitors will meet Slavey Dene and learn their stories at the Open Sky Festival, or on visits to Nahanni National Park Reserve.

North Slave is home to the Tlicho people. **Behchoko** is the largest of these communities, about 80 km west of Yellowknife by road. Visitors may have an opportunity to join in a cultural event - perhaps a drum dance or hand games. In **Yellowknife**, the Long John Jamboree, Aboriginal Day, Canada Day and Folk on the Rocks bring out a multicultural crowd, and the summertime weekly Farmer's Market features food from the NWT and many countries.

Hay River's twin community is K'atlo'deeche, across the Hay River. This Dene Reserve hosts an annual spring event with dog races and a hand games tournament, which draws people from many communities. At **Fort Smith**, a strong Métis tradition is expressed in summer feasts and a music festival.

LEGEND





ROUTES

-  Paved Surface
-  Unpaved Surface
-  Winter Access Only
-  Doh Cho Connection
-  Trans Canada Trail
-  Heritage River
-  Dempster Highway
-  Canol Hiking Route

COMMUNITIES

-  Capital
-  Community

THEMED ROUTES

-  Dempster Highway
-  Frontier Trail
-  Great Slave Floute
-  Heritage Floute
-  Ingraham Trail
-  Liard Trail
-  Waterfalls Floute
-  Wood Buffalo Floute

SYMBOLS

-  Ferry
-  Waterfall
-  Historical Site
-  Visitor Information
-  Day Use Parks
-  Parks with Campgrounds
-  National Parks/Landmarks
-  Diamond Mine

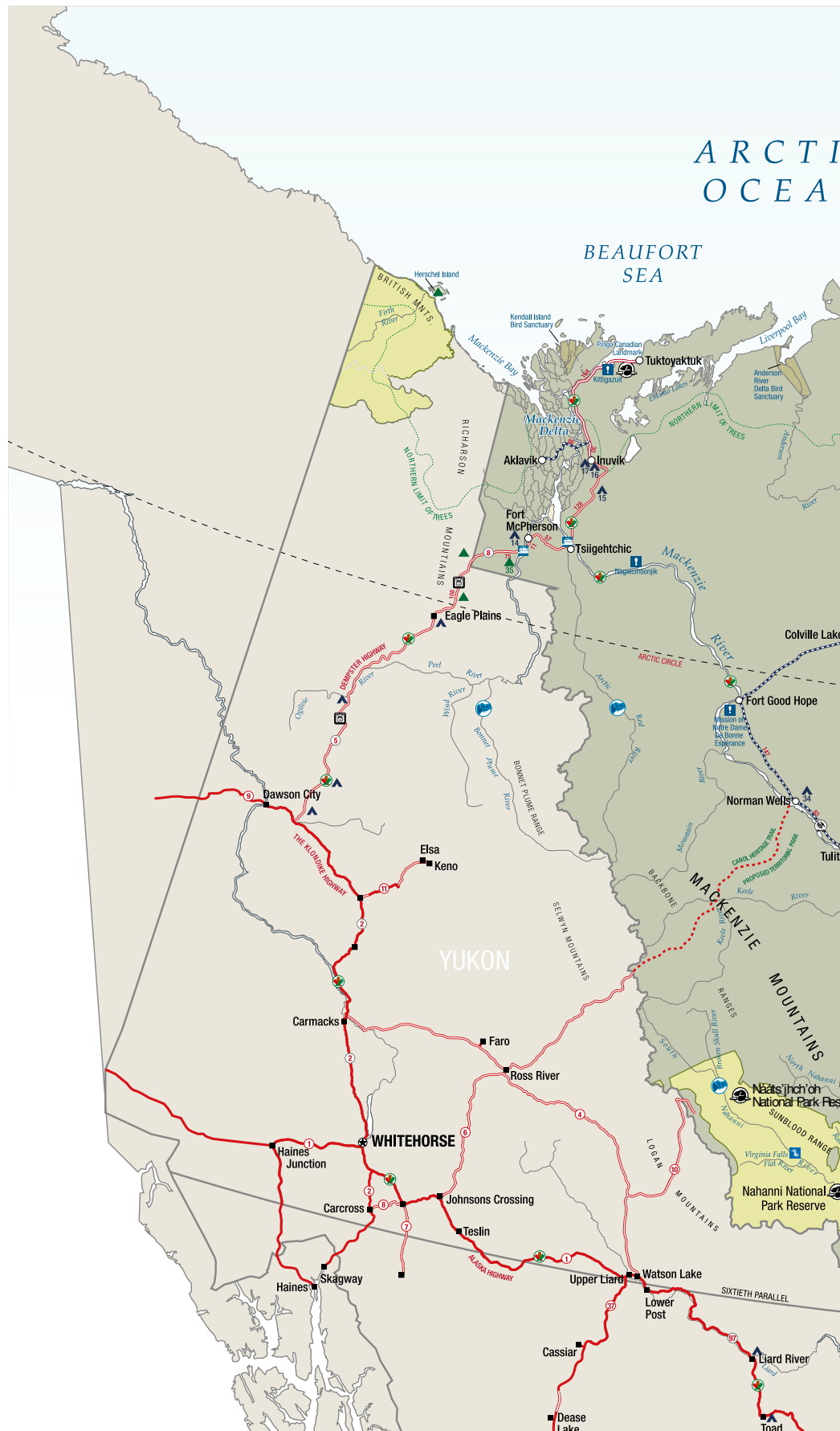
NORTH AMERICA



HIGHWAY DISTANCES

Edmonton to Yellowknife	1504 km
Edmonton to Hay River	1097 km
Edmonton to Fort Simpson	1449 km
Hay River to Fort Smith	273 km
Hay River to Fort Resolution	156 km
Hay River to Fort Simpson	429 km
Hay River to Yellowknife	483 km
Fort Nelson to Fort Simpson	478 km
Whitehorse to Inuvik	1222 km
Dawson to Inuvik	730 km

1 km = .62 miles







DESTINATION NORTH SLAVE:

YELLOWKNIFE

Yellowknife has the ability to host conferences for as many as 1200 delegates. The City, capital of the Northwest Territories, is a centre for culture, mining and exploration. The city was founded on gold, and now is the northern centre for Canadian diamonds. There are four diamond mines operating north of Yellowknife in the Northwest Territories. Canada's diamond production is third in the world by value. Some two dozen restaurants surprise visitors with a tasty selection of cosmopolitan cuisine, ranging from freshwater fish and Arctic char to tapas and sushi.

There are plenty of activities to keep your delegates busy in off time – from a fine territorial museum, a unique snowhouse shaped NWT Legislative Assembly building to a 297 seat Northern Arts and Cultural Centre. There's fine shopping too, for arts and crafts and diamonds.

Walking and running trails wind through parkland and around local lakes. A dozen lakes suitable for canoeing, boating or fishing are just a few minutes out of town. City tourism operators offer local, cultural and naturalist

tours and great fishing or paddling on the big lake. There's a challenging 18-hole sand golf course that welcomes visitors and a workshop where visitors can stencil unique designs on recycled glass. In winter, dogsled adventures, snowmobiling and Aurora viewing are featured attractions.

Prices for hotel rooms vary from \$125 to \$250 per night.

EXTRAORDINARYYYK.COM

YELLOWKNIFE

M Indicates a member of Northwest Territories Tourism at the time of publication.

ACCOMMODATION

M CAPITAL SUITES YELLOWKNIFE

Rooms: 78
 Telephone: 867-669-6400
 Email: ykfrontdesk@capitalsuites.ca
 Website: capitalsuites.ca/Yellowknife
 Cozy studios to one, two and three bedroom suites available. All suites feature fully equipped kitchens, spacious living rooms and dining room tables. Wi-fi, fitness facility, and laundry services available.

M CHATEAU NOVA YELLOWKNIFE

Rooms: 141
 Toll Free: 866-500-4938
 Telephone: 867-766-6682
 Website: novahotels.ca/chateau-nova-yellowknife
 The Chateau Nova Yellowknife is a brand new, full service, conference hotel with great amenities including a fitness centre, steam room and sauna to our Quarry Restaurant and Lounge. Whether you are staying with us for business or leisure, our hotel has everything that you will need to make your stay in Yellowknife comfortable and relaxing. Enjoy Northern hospitality at its finest.

M DAYS INN AND SUITES HOTEL

Rooms: 80
 Meeting Cap: 60
 Toll Free: 1-877-839-1236
 Telephone: 867-873-9700
 Email: reservations@daysinyellowknife.com
 Website: daysinyellowknife.com
 Located in the heart of downtown Yellowknife. We offer complimentary wi-fi, local phone calls, airport shuttle, newspaper and in-room coffee. Earn Wyndham Rewards with every stay! Relax in our sauna/exercise room.

M EXPLORER HOTEL

Rooms: 259
 Meeting Cap: 350
 Toll Free: 1-800-661-0892
 Telephone: 867-873-3531
 Email: banquets@explorerhotel.ca
 Website: www.explorerhotel.ca
 A full-service hotel with exceptional views. Located downtown, near shopping, attractions and restaurants. Banquet facilities with ten meeting rooms and capacity of 350 people. 187 hotel rooms with AC, cable TV and wi-fi. Deluxe suites with fireplaces and jacuzzis. Fitness facility. Pets allowed. English, French, German and Japanese spoken.

M STANTON SUITES HOTEL

Rooms: 54
 Meeting Cap: 63
 Toll Free: 1-866-570-6682
 Telephone: 867-873-6686
 Email: reservations@novacourt.com
 Website: novacourthotelyellowknife.com
 Nova Court offers fully-furnished kitchenettes as well as spacious single rooms to accommodate all travellers. Meeting capacity of 63 people.

M POLAR DEVELOPMENTS LTD

Rooms: 31
 Telephone: 867-873-5701
 Email: hotelsuites@polardevelopments.com
 Website: polardevelopments.com/apthotels.html
 Enjoy apartment style hotel suites at the Watermark or the Anderson Thompson Tower in downtown Yellowknife. Full kitchen, office workspace, Internet, TV and DVD. Both towers have fitness centres, balconies and common deck with views of lake or city.

M SUPER 8 YELLOWKNIFE

Rooms: 56
 Telephone: 867-669-8888
 Website: www.super8.com/yellowknife
 Conveniently located near many restaurants, retail and grocery stores and Stant on Territorial Hospital. Complimentary breakfast, wi-fi and fitness centre. Laundry facilities. Air conditioned rooms with microwave, refrigerators, coffee/tea makers.

M QUALITY INN

Rooms: 129
 Meeting Cap: 260
 Toll Free: 1-800-661-0580
 Telephone: 867-873-2601
 Email: jwang@yellowknifeinn.com
 Website: www.yellowknifeinn.com
 Accommodations in the heart of downtown Yellowknife. Well suited for both business and leisure travellers, our pet-friendly hotel offers free wi-fi and business centre. Fitness centre access.

ARNICA INN

Rooms: 43
 Meeting Cap: 12
 Toll Free: 877-873-8511
 Telephone: 867-873-8511
 Email: arnicainn@ssimicro.com
 Website: arnica-inn.com
 Located near the shores of Great Slave Lake in Yellowknife, this 43-room hotel offers guests a quaint stay, with direct access to both Old Town and downtown. Offering free wi-fi, airport shuttle service and Twin Pine Diner. Full kitchenette suites are available for those looking for a longer stay. Meeting capacity of 12 people.

DISCOVERY INN

Rooms: 41
 Toll Free: 867-873-4151
 Email: discoveryinn@theedge.ca
 Website: discoveryinn.ca
 Conveniently located in downtown Yellowknife. Private bath, cable TV, phone, wi-fi, air conditioning, kitchenette, complimentary parking, family restaurant. Group rates. Bed and Breakfast options are also available, visit spectacularnwt.com for details.

ADDITIONAL FACILITIES

AURORA VILLAGE

Capacity: 300
 Telephone: 867-669-0006
 Email: booking@auroravillage.com
 Aurora Village offers all-inclusive tours to allow you to experience the beauty of the Aurora from the only world class facility in Yellowknife in English, Japanese, Korean and Chinese.

CAPITOL THEATRE CONFERENCE CENTRE

Capacity: 519
 Telephone: 867-873-2861
 Can seat 122, 160 or 237 guests in three separate theatres. Superb acoustics, large screens and comfortable seating. Ability to accommodate all technical and audio-visual requirements, as well as catering. Large lobby for coffee breaks.

CHIEF DRYGEESE CONFERENCE CENTRE – YELLOWKNIVES DENE FIRST NATION

Capacity: 400
 Telephone: 867-873-4307
 E-Mail: detahadmin@ykdene.com
 Attractive circular building on the shore of Great Slave Lake. \$800 full day, \$500 half day.

MULTIPLEX (CITY OF YELLOWKNIFE)

Meeting Cap: 1495
 Telephone: 867-669-3457
 Email: cs@yellowknife.ca
 Website: yellowknife.ca
 Multiplex gym capacity is 500 standing, 340 seated. Ed Jesky Arena capacity is 930 seated and Shorty Brown Arena holds 225 seated. Large lobby for hosting breaks, ticket sales, coat checks, administration, etc. Multipurpose meeting room seats 30. Plenty of parking.

NORTHERN ARTS AND CULTURAL CENTRE

Capacity: 297
 Telephone: 867-873-4950
 Email: ead@nacnt.ca
 Website: www.nacnt.ca/rental
 NACC is the largest and most modern performing arts centre in the Northwest Territories, with 297 seats. The atmosphere is warm, inviting and comfortable, with vibrant new red seats in the theatre and a foyer decorated with Northern art. Seating is intimate with the furthest seat only 35 feet from the stage. Two change rooms with a bathroom and showering facilities are available backstage. Spacious loading dock and storage space available.

NORTHERN UNITED PLACE/ YELLOWKNIFE UNITED CHURCH

Capacity: 180
 Telephone: 867-873-6291
 Email: ykunitied@ssimicro.com
 Website: www.yellowknifeunitiedchurch.ca
 Fully equipped auditorium holds 180, or 130 with tables and chairs. Smaller rooms for 40 theatre-style, boardroom seats 15, two smaller break-out rooms. Kitchen available.